

**Bylaws
of the
Saskatoon Antique Auto Club
(Revised/Passed as of January 29, 2022)**

1. NAME

The club shall be known as the Saskatoon Antique Auto Club (herein referred to as the Club).

2. AIM AND PURPOSE

- a. To uphold the history of the automobile.
- b. To encourage the preservation, restoration and admiration of historical automobiles and associated articles including cars, motorcycles, buses, trucks, and all self-propelled vehicles intended for transportation.
- c. To serve as a facilitator for the exchange of parts, ideas, and information to aid its members in their efforts to restore, preserve, maintain, and display such historical automobiles in a manner to attract prestige and respect in the community.
- d. To stand ready to offer assistance to local, provincial, national, and international organizations to further the above aim.

3. MEMBERSHIP

- a. Individuals wishing to join will attend a first meeting and will be provided with the Club information including fees from the Membership Chair.
- b. After attending the second meeting, they become eligible to be members upon each one submitting an application and membership fee.
- c. Any member may withdraw as a member of the Club at any time, but upon withdrawal the member shall not be entitled to a refund of any portion of the annual dues that he/she may have paid the Club.
- d. Prior to membership, guests may attend no more than two consecutive meetings of the Club.
- e. A membership shall be for either one individual, or a couple, but still be considered as one membership.

4. MEMBERSHIP FEES

- a. Membership fees are due to the Treasurer on or before the January Annual General Meeting (AGM). Any member failing to pay the membership fee on or before the February regular meeting will be considered delinquent.
- b. Any member who has not paid his/her dues six months past the January AGM will have his/her membership terminated.
- c. The membership fees shall be decided by members at the AGM.

5. MEETINGS

- a. The AGM of the Club is to be held in January of each year at which time presentation of the annual report shall be made.
- b. Regular meetings of the Club shall be held once a month at a time and place to be determined yearly by the membership at the AGM.
- c. A special meeting of the Club may be called with fourteen days notice by any director or officer at the written request of three members.
- d. Notice of meetings and agenda shall be distributed to members.
- e. Robert's Rules of Order shall be used in chairing and conducting meetings.

6. QUORUM

Thirty percent of the active membership present and in good standing shall constitute a quorum for any meeting of the Club.

7. MOTIONS AND VOTING

- a. Voting for officers and directors of the Club shall be by secret ballot unless an officer or a director is running unopposed; then a show of hands will be accepted.
- b. All other motions to be passed by a vote of active members and Executive may be by a show of hands, except when a vote by ballot is requested by at least four members. Members must be present at the meeting to vote (no proxies).
- c. All decisions on voting will be decided by a vote of 50% + one unless otherwise stated in the bylaws.
- d. Each membership is entitled to one vote.
- e. Robert's Rules of Order shall be followed in regard to motions and voting process.

8. REMUNERATION

Unless authorized by a vote at any meeting of the Club, no officer, director or members shall receive any remuneration for his or her services. Provisions for the payment of expenses for travelling or other Club business may be authorized by the Executive.

9. CONTRACTING

Any director, officer or member may enter into a contract with the Club if assented to by two-thirds of the majority of the votes of the Executive and may be compensated for services he/she is asked to perform under the contract.

10. DIRECTORS AND OFFICERS

- a. The Executive shall consist of the President, Vice President, Secretary, Treasurer, Past President and four directors.
- b. Any vacancy occurring on the Executive may be filled by election at the next regular meeting.
- c. The first AGM meeting of the Club and at each subsequent AGM,
 - i. The following officers shall be elected for a term of one year:
 - *President
 - *Vice President
 - *Secretary
 - *Treasurer(Vice-President is expected to follow progression to President and then Past President)
 - ii. Two directors shall be elected each year for a two-year term.
 - iii. The retiring President shall become an officer for a term of one-year immediately upon his/her retirement.
 - iv. The above officers shall be known as the Executive.
- d. Directors and officers retiring from the office shall be deemed to hold office until the conclusion of the AGM at which new officers have been elected.
- e. A retiring director or officer shall be eligible for re-election up to and including the following maximum terms. (No additional terms may be served in a current position past what the by-laws state.)
 - i. President, Vice President – one additional one-year term (2 years maximum)
 - ii. Secretary – two additional one-year terms (3 years maximum)
 - iii. Treasurer – three additional one-year terms (4 years Maximum)
 - iv. Past president – one additional one-year term (2 years maximum)
 - v. Directors – one additional two-year term (4 years maximum)
- f. An officer or a Director may opt out of their position at the end of any term and not accept any extension of their current elected term.
- g. The Executive shall manage the affairs of the Club and shall appoint committees as they deem necessary.
- h. The powers and duties of the officers elected and appointed are as follows:
 - i. President: It shall be the duty of the President to preside at all meetings of the Club, and of the Executive and shall be an ex-officio member of all committees except the nominating committee
 - ii. Vice President: In the absence of the President, his/her duties shall be performed by the Vice President.
 - iii. Secretary: The Secretary shall keep record of the minutes of the meetings, and correspondence of the Club.

- iv. Treasurer: The Treasurer shall keep proper roll, shall collect all fees and dues, have charge of the seal, present a full account of receipts and disbursements to the Executive whenever requested, and shall prepare a financial statement for submission to the membership accounting for all revenue, disbursements, profits or losses from the previous year within three months of the end of the previous year.
- i. The President may call a meeting of the officers and directors as he deems necessary. Each of the Executive members present at a meeting shall have one vote and in the case of an equality of votes the President shall have a second or deciding vote.
- j. Four members present shall constitute a quorum for the purpose of a meeting of the Executive.

11. FUNDS

- a. All monies received on behalf of the Club shall be promptly deposited in such chartered bank or credit union as may be designated by the Executive.
- b. All disbursements shall be made by cheque signed by the Treasurer and countersigned by the President or Vice President with approval of the Executive.
- c. An inventory of all Club property shall be reported to the membership annually.
- d. The Executive may, without a motion, disburse Club funds totalling \$300.00 or less on any one item
 - i. Any disbursement of funds totalling more than \$300.00 on any one item must be done by motion and vote of Club members at a regular meeting.

12. AUDITING

The books, accounts and records of the Secretary and Treasurer shall be audited at least once per year by a duly qualified accountant or by two members of the Club or the President and one or two members of the Club appointed for that purpose by the Executive.

13. DISPOSITION OF ASSETS UPON DISSOLUTION

Dissolution of all assets of the Club shall be carried out according to Section 192 of the Act respecting Non-Profit Corporations of the Province of Saskatchewan (1995).

14. AMENDMENTS TO CONSTITUTION

This document may only be revised after notice has been given at a regular meeting, and proposed changes have been distributed to all members at least fourteen days in advance. Amendments must be passed by a two-thirds ballot vote of those present at a regular meeting.